

# BusyFeet Stonnington



## Volunteer Instructor Position Description

**Position Title:** Volunteer Instructor  
**Reports to:** BusyFeet Committee Chairperson  
**Date:** December 9, 2011  
**Revision:** 03

### **Summary of Position:**

BusyFeet Stonnington is an initiative of the Rotary Club of Chadstone/East Malvern and supported by the City of Stonnington Disability Services Department. It is modeled on a similar venture, DanceAbility and is aimed at providing a non threatening life enriching experience for physically and /or intellectually disabled children in the age group 6 to 16 years.

Reporting directly to the Music Co-ordinator, the incumbent will:-

- Provide dance instruction to physically and/or intellectually disabled children;
- Create an environment of trust and harmony recognising the abilities of the children under tuition.

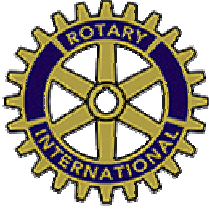
### **Essential Functions:**

#### **Principle responsibilities:**

- To work as part of a team
- Being a Role Model and an Inspiration
- Participates actively in formulating the framework of dance instruction for BusyFeet Stonnington
- Ensures budget requirements are adhered to
- Participates actively in pursuing Improvement opportunities.
- Provides cross-functional support, mentoring and coaching to other members of the BusyFeet Stonnington committee
- Exhibits sound decision-making skills with a focus on practical solutions.

Contact us at [info@busyfeet.org.au](mailto:info@busyfeet.org.au) or 03 86783957

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[www.rotarychadstone.org.au](http://www.rotarychadstone.org.au)



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## **Key Relationships and their requirements:**

### **INTERNAL:**

- BusyFeet Committee Chairperson
- Music and Dance Co-ordinator
- Committee members
- Parents
- Children

### **EXTERNAL:**

- President and Board of the Rotary Club of Chadstone East Malvern Inc.
- City of Stonnington - Disability Services Department

## **Knowledge, Skills and Abilities:**

### **Specific Requirements:**

- Prior experience in dance instruction with young people;
- Previous work with disabled children an advantage but not mandatory;
- Availability within school term after school (4.30 pm onward);
- High level of patience and tolerance;
- Able to assess participant's abilities and work within these.

### **People:**

- Excels in developing relationships of trust and respect with the committee
- Exhibits empathy to parents and their children

### **Minimum Qualifications:**

- Experience within the dance instruction field
- Excellent communication skills
- A good sense of humour
- Excellent interpersonal skills
- Drive to become a role model and inspiration
- **Current 'Working With Children' registration**

Approved by: \_\_\_\_\_

Date: \_\_\_\_\_

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